

Registration form

Entry date : _____ Grade : _____

Pupil's information

Family name : _____ First name : _____
 Sex : ☐ Male ☐ Female N° AVS : _____
 Date of birth : _____ Nationality : _____
 Mother tongue : _____ Other languages: _____
 Current school : _____ Current grade : _____

Pupil's health

Health/accident insurance : _____

Precautions to be taken by the school regarding illnesses, allergies, ... : ☐ yes ☐ no

If so, specify : _____

Please provide a health certificate indicating whether your child is in good health or not.

In case of emergency, who should we contact if we cannot reach you : _____

Do you have civil liability insurance? ☐ yes ☐ no

Please attach a copy of the bill or the policy.

Parents information

Father's family name : _____ Father's first name : _____
 Address : _____
 Profession : _____ Employer : _____
 Home phone no. : _____ Mobile phone no. : _____
 Email : _____ Correspondence : ☐ French ☐ English

Mother's family name : _____ Mother's first name : _____
 Address : _____
 Profession : _____ Employer : _____
 Home phone no. : _____ Mobile phone no. : _____
 Email : _____ Correspondence : ☐ French ☐ English

Parental authority

	Both	Father	Mother
If parents are divorced/separated, who has legal custody of the child? *	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If parents are divorced/separated, with whom does the student live?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If parents are divorced/separated, school information send to which address?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

** If only one parent has CUSTODY OF child, kindly prove the copy of the divorce judgement*

PRESCHOOL - School fees

☐ Preschool - full time with 5 days a week (7h30-12h and 14h-16h)

☐ Preschool - _____ full days *Minimum 2 days. They may be extended by 1 full day (half day not allowed).*

Please specify which days : _____

Options for Preschool

Midday meals - with supervision from 12h00 to 14h00

☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday

Afternoon care – from 16:00 to 18:00

☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday

Transport *(only possible if your address is located on our school bus route)*

<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday	<input type="checkbox"/> Friday
<input type="checkbox"/> one way	<input type="checkbox"/> one way	<input type="checkbox"/> one way	<input type="checkbox"/> one way	<input type="checkbox"/> one way
<input type="checkbox"/> return	<input type="checkbox"/> return	<input type="checkbox"/> return	<input type="checkbox"/> retour	<input type="checkbox"/> return

PRIMARY and SECONDARY - School fees for Y1 to Y11

☐ Year 1 and 2 ☐ Year 3 to 6 ☐ Year 7 and 8 ☐ Year 9 to 11

Options

Morning care for Y1 to Y11 – from 7:30 to 8:10

☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday

Midday meals - with supervision from 12:00 to 13:30

☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday

Afternoon care for Y1 and Y2 – from 16:00 to 18:00 - **Supervised homework*** for Y3 to Y11 – from 15:45 to 17:00

Monday	Tuesday	-----	Thursday	-----
<input type="checkbox"/> Afternoon care (4pm-6pm)	<input type="checkbox"/> Afternoon care (4pm-6pm)	-----	<input type="checkbox"/> Afternoon care (4pm-6pm)	-----
<input type="checkbox"/> Supervised homework	<input type="checkbox"/> Supervised homework	-----	<input type="checkbox"/> Supervised homework	-----

** Year 3-11: please tick the supervised homework and the afternoon care boxes if you would like your child to stay in the afternoon care until 6pm after finishing supervised homework.*

Wednesday afternoon club – from 13:30 to 18:00

☐ Yes ☐ No

Transport *(only possible if your address is located on our school bus route)*

<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday	<input type="checkbox"/> Friday
<input type="checkbox"/> one way	<input type="checkbox"/> one way	<input type="checkbox"/> one way	<input type="checkbox"/> one way	<input type="checkbox"/> one way
<input type="checkbox"/> return	<input type="checkbox"/> return	<input type="checkbox"/> return	<input type="checkbox"/> retour	<input type="checkbox"/> return

Billing method

Billing period : ☐ annually (2% discount) ☐ per term ☐ monthly
Bill addressed to : ☐ father ☐ mother ☐ other

If other, to whom : _____

Have you been sponsored by a school family? If so, please enter the full name of the person who recommended our school to you. A one-off discount of 10% will be granted on the 1st year of tuition.

Do you have other children enrolled at our school/nursery? If so, you will benefit from a sibling discount of 10% on all fees, and a 35% discount on all fees for 3 or more children.

☐ yes (specify the number of children and their surnames/first names) ☐ no

Parents' wishes

I agree that my child's photographs/videos may be used in school communication/marketing. ☐ yes ☐ no
I authorise the teaching staff to administer medication to my child in case of emergency. ☐ yes ☐ no
I authorise my child to leave the school alone ☐ yes ☐ no
My child is receiving medical treatment, sees a speech therapist or other. ☐ yes ☐ no
Would you like to share your details with the parents of your child's class? ☐ yes ☐ no

Data transmitted: first names and surnames, telephone numbers and email addresses.

Signature of parents or legal guardian

By signing this document, the parents, and/or legal representative or financially responsible, confirm that they have read, understood and accepted the general terms and financial conditions here attached. Hereby I declare that all the enclosed information is correct.

Place / date : _____ Father's signature : _____

Place / date : _____ Mother's signature : _____

Important: The inscription is reserved upon reception of the admission fees (see general terms). The tuition invoice will follow your payment within one week and will serve as confirmation.

Documents to be attached

- A recent passport photo
- Copy of pupil's identity card/passport
- Copy of your liability insurance
- Copy of his health/accident insurance
- Previous year's school report