

Registration form

Entry date : _____ Grade : _____

Pupil's information

Family name : _____ First name : _____
 Sex : ☐ Male ☐ Female N° AVS : _____
 Date of birth : _____ Nationality : _____
 Mother tongue : _____ Other languages: _____
 Current school : _____ Current grade : _____

Pupil's health

Health/accident insurance : _____
 Precautions to be taken by the school regarding illnesses, allergies, ... : ☐ yes ☐ no
 If so, which ones : _____

Parents information

Father's family name : _____ Father's first name : _____
 Address : _____
 Profession : _____ Employer : _____
 Home phone no. : _____ Mobile phone no. : _____
 Email : _____ Correspondence : ☐ French ☐ English

Mother's family name : _____ Mother's first name : _____
 Address : _____
 Profession : _____ Employer : _____
 Home phone no. : _____ Mobile phone no. : _____
 Email : _____ Correspondence : ☐ French ☐ English

Parental authority

	Both	Father	Mother
If parents are divorced/separated, who has legal custody of the child? *	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If parents are divorced/separated, with whom does the student live?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If parents are divorced/separated, school information send to which address?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

* If only one parent has CUSTODY OF child, kindly prove the copy of the divorce judgement

PRESCHOOL - School fees

☐ Preschool - full time with 5 days a week (7h30-12h and 14h-16h)

☐ Preschool - _____ full days (*min 2 days*) *Note that you can expand by ½ day (e.g. 2 full days and 2 mornings)*

Please specify which days : _____

Options

Midday meals - with supervision from 12h00 to 14h00

☐ Monday

☐ Tuesday

☐ Wednesday

☐ Thursday

☐ Friday

Afternoon care – from 16:00 to 18:00

☐ Monday

☐ Tuesday

☐ Wednesday

☐ Thursday

☐ Friday

YEAR 1 to 11 - School fees

☐ Year 1 and 2

☐ Year 3 to 6

☐ Year 7 and 8

☐ Year 9 to 11

Options

Morning care for Y1 to Y11 – from 7:30 to 8:10

☐ Monday

☐ Tuesday

☐ Wednesday

☐ Thursday

☐ Friday

Midday meals - with supervision from 12:00 to 13:30

☐ Monday

☐ Tuesday

☐ Wednesday

☐ Thursday

☐ Friday

Afternoon care for Y1 and Y2 – from 16:00 to 18:00 - **Supervised homework for Y3 to Y11** – from 15:45 to 17:00*

Monday

Tuesday

Thursday

☐ Afternoon care (4pm-6pm)

☐ Afternoon care (4pm-6pm)

☐ Afternoon care (4pm-6pm)

☐ Supervised homework

☐ Supervised homework

☐ Supervised homework

*Year 3-11: please tick the supervised homework *and* the afternoon care boxes if you would like your child to stay in the afternoon care until 6pm after finishing supervised homework.

Wednesday afternoon club – from 13:30 to 18:00

☐ Yes

☐ No

Transport – round trip

☐ Monday

☐ Tuesday

☐ Wednesday

☐ Thursday

☐ Friday

Billing method

Billing period : ☐ annually (2% discount) ☐ per term ☐ monthly

Bill addressed to : ☐ father ☐ mother ☐ other

If other, to whom :

Have you been sponsored by a school family? If so, please enter the full name of the person who recommended our school to you. A one-off discount of 10% will be granted on the 1st year of tuition.

Do you have other children enrolled at our school/nursery? If so, you will benefit from a sibling discount of 10% on all fees, and a 35% discount on all fees for 3 or more children.

☐ yes (specify the number of children and their surnames/first names) ☐ no

Parents' wishes

I agree that my child's photographs/videos may be used in school communication/marketing. ☐ yes ☐ no

I authorise the teaching staff to administer medication to my child in case of emergency. ☐ yes ☐ no

I authorise my child to leave the school alone ☐ yes ☐ no

My child is receiving medical treatment, sees a speech therapist or other. ☐ yes ☐ no

Carnet des Copains

To facilitate the communication amongst families, you will receive a list of students enrolled in Ecole Riviera with the information below.

- Surname & first name of pupil
- School year
- Date of birth
- Parents' email addresses

Do you wish to be part of the Carnet des Copains list and share your information? ☐ yes ☐ no

Signature of parents or legal guardian

By signing this document, the parents, and/or legal representative or financially responsible confirm that they have read, understood and accepted the general terms and financial conditions here attached. Hereby declaring that all the enclosed information is correct.

Place / date : _____

Father's signature : _____

Place / date : _____

Mother's signature : _____

Important : The inscription is reserved upon reception of the admission fees (see general terms). The tuition invoice will follow your payment within one week and will serve as confirmation.

Documents to be attached

- A recent passport photo
- A photocopy of pupil's identity card/passport
- A photocopy of his health/accident insurance
- Previous year's school report