



In partnership with



Founded in 2002

## General Financial Conditions 2019/2020

Day Nursery



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Phone number : 021/961 18 72

[www.ecole-riviera.ch](http://www.ecole-riviera.ch)



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All prices are shown in Swiss Francs (CHF)

### Inscription Fee for the Day Nursery

As soon as the registration is confirmed to the parents, the registration fee of CHF 170.00 must be paid for each new child.

The inscription is definitively confirmed as soon as the contract is signed and returned to the management. The registration fee covers the administrative expenses. It is non-reimbursable, and it is non-deductible from any future invoices.

Any other allowance for breach of contract is reserved – see the chapter of termination / cancellation of contract at the Day – Nursery.

### Adaptation to the Day – Nursery

A period of adaptation is planned before the regular attendance of your child. It will take place in a progressive way according to the needs of your child. It will take place over several periods spread over a minimum period of 2 weeks. During this period the place for the child in the contract is registered and the fees will be accountable for.

### Fees for the Day - Nursery

The amounts shown below include all activities organised by the Day-Nursery (including day trips). They include lunch and / or snacks. Parents supply nappies.

<b>Inscription Fee and period of adaptation</b>	<b>CHF 170.-</b>
<b>Day</b>	<b>CHF 123.-</b>
<b>Morning (until midday)</b>	<b>CHF 58.-</b>
<b>Morning (until 2pm)</b>	<b>CHF 78.-</b>
<b>Afternoon (from 1.45pm)</b>	<b>CHF 54.-</b>
<b>Full-time for the whole year</b>	<b>CHF 27'490.-</b>



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To insure a good integration for the child, a minimum presence of 20% a week is required (2 X ½ day or 1 whole day).

The amounts indicated above are invoiced 10 times per year, regardless of the number of days in the month. The official weeks of closure for the Day – Nursery have already been deducted from the amounts indicated above. The invoices are calculated on 47 weeks.

There is no reduction for any additional holidays or sickness. La Marelle reserves the right to temporarily close the Day Nursery in the event of an epidemic and / or with the agreement of local authorities – it is essential to protect the health of the children, to implement and to find alternative solutions where possible without obligation.

#### Discount for Siblings

A reduction of 10% is granted on the invoice of the second child (the youngest) of the same family. This same discount is granted for the 3rd child as well as for following children. A pupil in school at Riviera School is considered in the calculation of the number of children that are enrolled at the Day – Nursery.

Terms of Payment: 10 invoices payable in advance

#### Additional Hours at the Day Nursery

Subject to availability, it is possible for children to be looked after for short periods of time at the Day – Nursery.

Terms of Payment: This will be invoiced the following month.



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#### Official Holidays at the Day – Nursery

The Day – Nursery is closed during the first three weeks of August as well as two weeks at Christmas, 5 weeks in total per school year.

The Day – Nursery is also closed on public holidays: Good Friday, Easter Monday, the Thursday and Friday of the Ascension weekend, Whit Monday, August the 1st and on the Monday of the Jeûne Fédéral (Please refer to the holiday's calendar for 2019 - 2020).

#### Changes in Attendance at the Day – Nursery

Changes in attendance are possible subject to availability with a month notice for the end of the month and after having received written confirmation from the Management.

#### Termination of Contract at the Day – Nursery

The termination of a contract is possible with two months' notice for the end of the month. The letter of termination must be sent to the Management of Riviera School by registered letter.

The contract runs from the 1<sup>st</sup> August to the 31<sup>st</sup> July, it is automatically renewed if it has not been cancelled through receipt of a registered letter by the 31<sup>st</sup> May of the current year.

The termination of an enrolment is subject to the same rules.